

Are You Sick of Clutter

Experience The 8-Hour Miracle™!

Here's how it works:

We come to your home or office. If you have an assistant, he/she is encouraged to participate in the process. First, we install The Paper Tiger software – or we can ship you the software, and you can install it before we arrive.

Next, we begin organizing your desk! Sound scary? Well, isn't that where you put your most important papers? You describe the papers on top of your desk while we enter the information in The Paper Tiger and file the papers. Then we move to the floor. (Isn't that where you put the things from your desk you didn't get to – but are afraid to put away?)

Once the desk and floor are clean, we tackle the most accessible file drawers, completing as much as possible in one 8-hour day.

The next day, when you return to your office, we guarantee you three things:

1. You will know what to do with every new piece of paper that comes into your office.
2. You (and anyone else in your office) can find anything we filed in 5 seconds or less.
3. You will have a "game plan" for handling any papers or files we didn't get converted on that first day.



We are so confident you will love The 8-Hour Miracle™, that our products and services are 100 percent guaranteed! If you are not satisfied with the results at any time within 30 days following our appointment, we will refund your entire consulting fee!

"Now we can find everything we need, and it has absolutely increased our productivity. They have guaranteed that you will be able to find anything in your office in five seconds or less, and it's true!"

— Mark Little,
Wall Street Services

"I just wanted to tell you that The 8-Hour Miracle was truly a miracle. My stress level is down 90%."

— Becky Stevenson,
University of North Carolina

For more information contact:

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A proven system for filing and retrieving paper combined with powerful software. All designed to help you be more effective and productive!

Why YOU Need The 8-Hour Miracle and The Paper Tiger Software...

Instant Retrieval – A powerful search engine allows you to find files by keyword, category, location, action date, or any combination of these criteria. Find what you need when you need it!

Unlimited Keywords - You are no longer restricted to what will fit on the file folder tab. Multiple keywords make retrieving information easier and faster. All files are automatically cross-indexed.

Nights and Weekends – You'll be able to find any information quickly, even if your assistant isn't around.

File Instead of Pile – Filing alphabetically has many drawbacks. The 8-Hour Miracle™ and The Paper Tiger software make it possible to set up all of your files ahead of time. Then, when you need to file something, simply drop the information into the folder and quickly update the software.

Stay Focused – Using The Paper Tiger, you can easily eliminate redundant information, helping you focus on what is useful and current. The software even reminds you to toss outdated files.

Computer Off? – When you're out of the office or your computer is off, simply refer to your printed, alphabetized File Index for fast retrieval.

Save Your Energy – The Paper Tiger allows filing, using a non-alphabetic method, forever eliminating the need to shift files to make room for more!

Archive with Ease – Traditional filing methods can result in archived information being lost forever. In today's business environment, not being able to quickly react to a lawsuit, an audit, or other action could be trouble. Find information stored locally or off-site with just a few clicks of your mouse!

Other Uses – Use the software at home or work. It also works well for organizing binders, software, videos, compact discs, books, magazines, etc.

Professional Help – Barbara Hemphill, founder of Paper Tiger Productivity Institute and The 8-Hour Miracle™ has spent more than 27 years helping thousands of people better manage something they hate...paper! She has also trained Paper Tiger Authorized Consultants™ throughout the country to do the same. Contact your certified professional today for help in turning your paper into profit and peace of mind.



**Find Anything
in Your Office in
5 Seconds –
Guaranteed!**

Thank you!! I came into my office this morning and looked for two items ... was concerned that they might be lost forever ... instead, I found them within a matter of seconds. Amazing!"

– Kimberly Hinton
Entrepreneur

"I was amazed at the transformation that took place in just one day! Office stress is down and productivity is up. Our business is now definitely heading in a new, stable, and profitable direction."

– Melynda Pushee
Office Administrator

